

DEL AMO CROSSING



On Site Management Team

Property Manager - Margaret Powell
Operations Manager - Carolyn Williams
Asst. Property Manager - Edith Castanon
Chief Building Engineer - Randy DeJong
Building Engineer - Ronald Johnson
Building Day Porter - Jose, Isabel, Amber
Parking Manager - Eloisa Velasquez
Parking Attendant - Rebecca Luna
Security - Tammy Felder

BUILDING HOURS:

MONDAY - FRIDAY 8 AM - 6 PM
SATURDAY 9 AM - 1 PM

SEPTEMBER 4 - LABOR DAY
BUILDING CLOSED

SEPTEMBER 7 - TENANT EVENT

SEPTEMBER 20 - BEE WORKSHOP

OCTOBER 5 - AMERICAN RED CROSS
BLOOD DRIVE - DEL AMO CROSSING

NOVEMBER 5 - DAYLIGHT SAVINGS

NOVEMBER 23 - THANKSGIVING DAY
BUILDING CLOSED

UP COMING FALL EVENTS

*Del Amo Crossing
Tenant Event*



September 7th

12:00 p.m. - 2:00 p.m.





The Wonders of Beeswax Workshop

September 20, 2023

10:30 a.m.

21535 Hawthorne Blvd.



Space is limited RSVP by 9/15

ecastanon@mullerco.com

DEL  **AMO**
CROSSING



***BREAST CANCER
AWARENESS
MONTH***

THE MANAGEMENT OFFICE WILL BE "GOING PINK" FOR THE CAUSE

WARRIOR



hope

WE WILL BE FUNDRAISING BEGINNING OCTOBER 1ST.
PLEASE STOP BY THE MANAGEMENT OFFICE AND
DROP OFF YOUR DONATION IN THE DROP OFF BOX,
ALL DONATIONS WILL BE DONATED ON BEHALF OF
OUR PARTNERSHIP WITH CITY OF HOPE.

WE SINCERELY APPRECIATE YOUR SUPPORT!



American Red Cross Blood Drive

The Muller Company



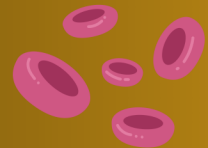
21615 Hawthorne Blvd.
Suite 200



Thursday, October 5, 2023
10:00 a.m. - 4:00 p.m.



Memo will be sent out mid September

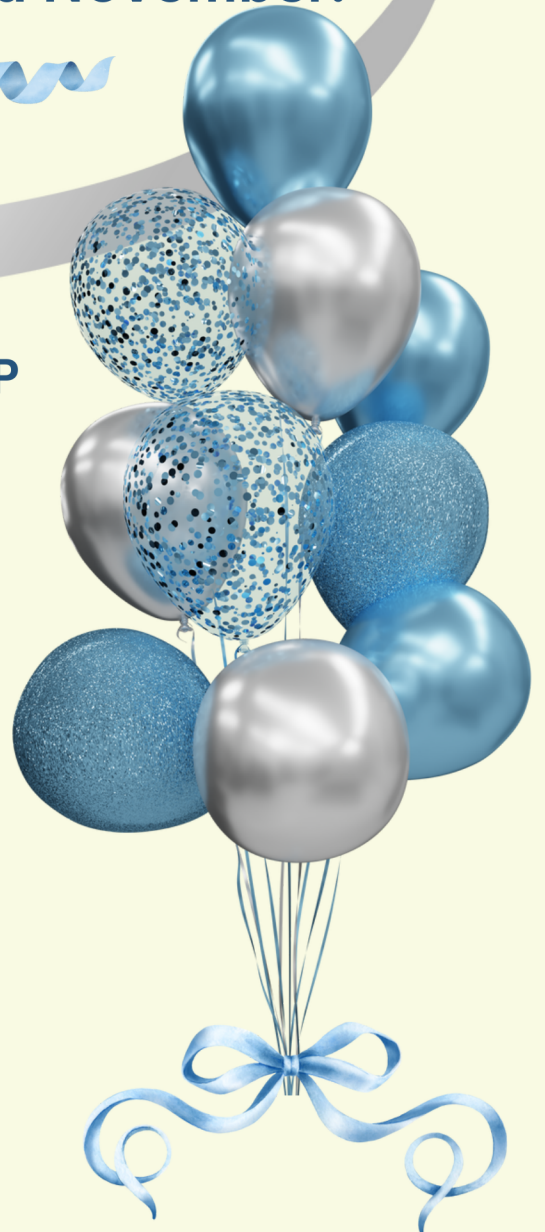


Happy Anniversary



We would like to recognize the following tenants, who will celebrate their Anniversary's of Tenancy in September, October, and November.

- Lovisa
- Edward Robinson
- Raimondo Pettit
- Whitbeck, Kooshki & Zreik, LLP
- Larry Mikelson
- Lifestance
- Michael Braun
- Oncology
- Preferred Bank
- Horizon
- Ketterman College Funding



Friendly Reminders



Parking Office

Office: (310) 540-3039
Office Hours: 8 am - 5 pm
Contact: Eloisa Velasquez
Email: Eloisa.Velasquez@abm.com



Rent - Rent payments are due on or before the 1st day of each month. In order to avoid late fees please mail your check to the lockbox at least five days prior to the due date: 21515 Hawthorne Owner, LLC P.O. Box 846909, Los Angeles, CA 90084-6909

Trash Bins - Please note our bins are only to be used for disposing of daily office trash and recycling items such as paper, plastic/glass bottles, cans, and broken down boxes (no E-waste items). Any office furniture (chairs, desks, file cabinets) or other bulky items will require you to order a bin for disposal.

Deliveries - Getting something delivered? All deliveries must be completed by 7:30 am or after 6:00 pm Monday - Friday, Saturday after 1:00 pm and anytime on Sunday. If a delivery company is being used, please contact the management office for vendor insurance guidelines that are required to be received prior to the delivery date. Please make arrangements with your delivery vendor to dispose of any large boxes.

Insurance - Please be sure to submit your most updated COI along with an additional Insured Endorsement to us here at the management office or email it to ecastanon@mullerco.com We want to make sure our files are up to date.

Leasing Information - There are renewals coming up this year; if you have any questions concerning your renewal or would like to get a jump start, please contact Margaret Powell (310) 406-3730 or email mpowell@mullerco.com

Management Office

(310) 406-3730

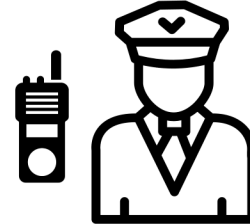


Parking Services

(310) 540-3039

BUILDING SECURITY

(310) 614-5036



Service Requests

**www.delamocrossing.com
Select "Tenant Log-In"**