

NEWSLETTER

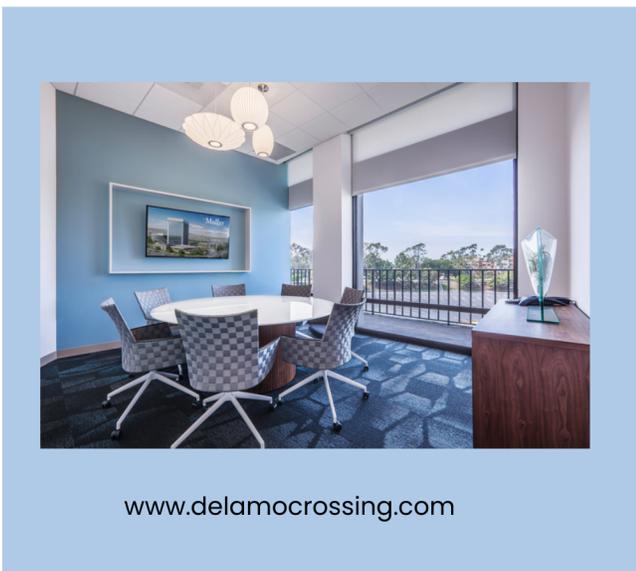
Del Amo Crossing



BUILDING HOURS

Monday - Friday
8:00 AM - 6:00 PM
Saturday
9:00 AM TO 1:00 PM

Building Security 24/7
(310) 614-5036



www.delamocrossing.com

ON SITE MANAGEMENT TEAM

Property Manager - Margaret Powel
Operations Manager - Carolyn Williams
Asst. Property Manager - Edith Castañon
Chief Building Engineer - Randy DeJong
Building Engineer - Ronald Johnson
Day Porters - Isabel, Miguel, Veronica
Parking Manager - Eloisa Velasquez
Security - Tammy Felder



Window Washing

UPDATES

Thank you so much to all our tenants for your never-ending patience with the window washing. Prior to our initial scheduling we were informed of repairs needed on the rooftop to ensure the safety of the equipment. These repairs took much longer than originally anticipated with extremely long lead times for materials. Just as we thought we were in the clear, yet another repair was discovered by the inspector which once again delayed the project. Fast forward to a new vendor that offered cleaning high-rise buildings and windows by way of a drone. We asked and were provided with a sample demonstration last year but unfortunately the high winds caused challenges and we were put on hold. Fast forward to May 2024 and to our extreme delight, this high-tech drone was capable and mastered the height and winds at Del Amo's 12-story office building. Thank you again for your patience. We will schedule a second exterior window cleaning before years end.



Welcome
New Tenants

We would like to welcome
our new tenants

Waterworks Engineers
Mitsubishi HC Capital Realty

We are happy you're here!



(310) 406-3730



21535 Hawthorne Blvd, Suite 100, Torrance, CA 90503



The Management Office will be closed on Thursday, July 4th and Friday, July 5th.

Office Closed!

There will be no Engineering, Parking, or Janitorial services on July 4th, but should you have an emergency please call Security (310) 614-5036.

Any extra air conditioning requirements for Thursday, July 4th should be entered into Commercial Cafe by 11:00 a.m. on July 3rd.

Prevailing rates will be charged to your monthly statement.





Fire Extinguisher Service



We will be scheduling our Annual Fire Extinguisher Service for the common areas this summer. An announcement will be sent once we have a date scheduled.

If you would like to have your fire extinguisher(s) serviced please let us know once you receive the memo.

SUMMER TENANT EVENT

It's almost that time of year again for our Annual Summer Tenant Event. Rest assured we're busy finalizing the plans for nothing short of an amazing event for everyone! They'll be plenty of food, dessert, games, gift cards, and music so get ready to take a break from your busy day and enjoy an hour or two to unwind, meet your fellow neighbors and have a blast. Full details will follow soon enough!



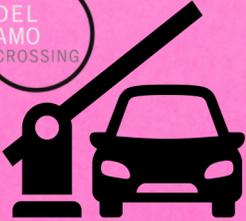
HAPPY ANNIVERSARY

We would like to recognize the following tenants who will celebrate their Anniversaries of Tenancy in June, July, and August.

- California Bank & Trust
- Hitchcock, Bowman & Schachter
- Discovery Management
- Collinson Law
- Workman, Martin, Alexander
- Richard Briggs Law
- O'Malley Seidler Partners
- Clear Choice
- Incinta Fertility Management
- SIG International
- Celerium Inc.
- Hanover Search
- Ploutus Advisors



FRIENDLY REMINDERS



Parking Office: (310) 540-3039

Office Hours 8:00 a.m. - 5:00 p.m.

Contact : Eloisa.Veslasquez@abm.com

Rent: Payments are due on or before the 1st day of each month. In order to avoid late fees please mail your check to the lockbox at least five days prior to due date: 21515 Hawthorne Owner, LLC P.O. Box 846909, Los Angeles, CA 90084-6909

Trash Bins: Please note our bins are only to be used for disposing of daily office trash and recycling items such as paper, plastic/glass bottles, aluminum cans, and broken down boxes (no E-Waste Items). Any office furniture (chairs, desks, file cabinets) or other bulky items will require you to order a bin for disposal.

Deliveries: Getting something delivered? All deliveries must be completed before 7:30 am or after 6:00 pm Monday - Friday, Saturday after 1:00 pm and anytime on Sunday. If a delivery company is being used, please contact the management office for vendor insurance guidelines that are required to be received prior to the delivery date. Please make arrangements with your delivery vendor to dispose of any large boxes.

Insurance: Please be sure to submit your most updated COI along with an additional Insured Endorsement to us here at the management office or email it to ecastanon@mullerco.com We want to make sure our files are up to date.

Leasing Information: There are renewals coming up this year; if you have any questions concerning your renewal or would like to get a jump start, please contact Margaret Powell (310) 406-3430 or email mpowell@mullerco.com

Management

(310) 406-3730



Parking Services

(310) 540-3039

Building Security

(310) 614-5036



Service Requests

www.delamocrossing.com

Select "Tenant Log-In"